

Helpful Documentation Guide

Documentation can assist the Student Accessibility Services office in understanding how disability may impact a student in the academic environment as well as assist in making informed decisions about reasonable accommodations. Student Accessibility Services engages in a collaborative interactive process that is responsive to the needs of each individual as advised by the Americans with Disabilities Amendments Act of 2008 (ADAAA).

Please note that you can meet with the assistant director prior to submitting documentation. The assistant director can discuss any documentation needs during your Welcome Meeting. In some situations, provisional accommodations may be appropriate and are typically approved for 1 semester, and may later be approved on a permanent basis.

Although many different types of disability-related documentation may be acceptable (below), for your convenience you may ask your medical provider to complete our Disability Impairment and Assessment Form.

Examples of Different Types of Disability-related Documentation:

- Educational records, such as a high school accommodation plan (IEP, 504 plan, etc.)

- Medical records

- Letter from healthcare professional, on letterhead which confirms a diagnosis/impact of the disability

- Neuropsychological or educational evaluation

- Audiology report

- Vision assessment

- Proof of accommodations used on standardized exams (SAT, ACT, etc.)

This is not an exhaustive list and Student Accessibility Services office may request additional documentation in order to illustrate a connection between the impact of the disability, the described barrier, and the requested accommodation. During the interactive process, Student Accessibility Services office will evaluate the unique attributes and requirements of the course, program, and/or activity. Course modifications, auxiliary aids, or services that are ineffective or constitute a fundamental alteration will not be reasonable and therefore will not meet the ADA and Section 504's minimal standards.

If you are in need of additional testing for medical documentation you can seek out additional testing resources located here: <https://www.washburn.edu/studentaccessibility/files/Learning-Disabilities-Testing-Information.pdf>

Temporary Accommodations

Students with temporary injuries (such as a broken limb, concussion, or surgery recovery) can complete the Student Accommodation Request Form and receive services through the Student Accessibility Services office on a temporary basis.

Students with temporary injuries can meet with the assistant director prior to submitting documentation. The assistant director can discuss any documentation needs during your Welcome Meeting. In some situations, provisional accommodations may be appropriate and are typically approved for 1 semester, and may later be approved on a permanent basis.